COVID CONTROL RISK ASSESSMENT

NB: This risk assessment relates specifically to the Covid-19 risk associated with the business operation. All other non-covid controls contained in the company Health & Safety documentation should also be followed.

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| **Location:** | |  | | **Date:** |  | | | | **Next Review Date** | |  | |
| **Department:** | |  | | **Assessor** |  | | | | | | | |
|  | | | | | | | | | | | | |
| **Task** | **Hazard** | | **Person at risk?** | **Existing controls/safe system of work** | | **Satisfactory Y/N** | | **DEGREE OF RISK\***  **LOW <> HIGH**  1---------9  The risk is significant if a score greater than 3 is given | | **What further action is required?** | **Action Plan** | |
| **Responsible person** | **Date of completion** |
| Travel to Work | Contamination with Covid-19 virus through contact with infected persons or surfaces | | Staff and the public | * Whenever possible, staff should not use public transport to travel to work and they should be encouraged to use private vehicles, cycling or walking. Where this is not possible, staff should use social distancing measures to protect themselves. * Flexible working hours should be considered. * Entry and exit procedures organised to minimise crowding or queueing | |  | | **1 2 3 4 6 7 8 9** | |  |  |  |
| In the workplace | Cross-infection by staff or customers | | Staff, contractors, customers | * Staff numbers on site to be minimised. * Reduced number of staff behind the bar to maintain social distancing. * Customer numbers in the premises to be minimised. * Hand sanitiser provided at entrance and throughout the premises. * One-way traffic routes are in place at the bar. * Directional signage and floor markings used to clearly show this. * Customers not allowed to congregate at the bar. * Correct controls on social distancing in staff communal areas. * Enhanced cleaning and sanitising procedures in place. * Numbers limited in customer toilets at one time and signage displayed to promote this. * Delivery procedures follow correct social distancing procedures. * Cash is not being handled on the premises – contactless payment only * Direct contact with customers limited. * Signage displayed informing customers of social distancing measures in place. * Inside and outside seating arranged so customers can maintain 2m distance from each other. * Children’s outside play areas closed or social distancing maintained. | | |  | **1 2 3 4 6 7 8 9** | |  |  |  |
| Staff Controls | Cross-infection of staff from an infected carrier of the virus | | Staff, visitors, contractors | * Staff are required to complete a Health Declaration prior to returning to work. * All staff have received instruction as to the action to be taken if they, or another person in the area, shows symptoms of Covid symptoms. * Staff are washing their hands frequently and correct facilities are provided to encourage this. * Staff are provided with face coverings where social distancing is not possible. * Staff are aware that they must report any ‘Covid safety’ concerns. * Staff ‘Covid Awareness in the Workplace’ training has been provided’ * Covid Champions’ have been appointed to monitor standards. | |  | | **1 2 3 4 6 7 8 9** | |  |  |  |