



Rediscover Peterhead Ltd

Minutes of the Board Meeting held online at 0900hrs on Thursday 11 June 2020

Present:

Jean Gardiner, John Pascoe, Robert Emslie, Fred Bowden, Leslie Forsyth, and Amanda Roe

1. Welcome

1.1 John Pascoe welcomed Board Members to the meeting.

2. Apologies

2.1 Bob Antczak

3. Declarations of Interest

3.1 No new interests were declared. Members still to submit their return were reminded of the need to complete and return their forms as soon as possible. This information will be published on the website soon.

4. Minutes of the Meeting held on 14 May 2020

4.1 The minutes were approved. Proposed by John Pascoe and seconded by Fred Bowden.

5. Matters Arising from the Minutes

5.1 Members were updated on the progress of Scottish Week. The plans remain as before. The organisers are looking into how the technology will work, and their social media platforms are being updated. The intention is to have lots of virtual events and activity.

5.2 There was a discussion regarding the current state of cleanliness of the town centre, particularly the need to weed the streets before the next clean. The manager undertook to look into this. The chair updated members on the current status of the clean.

6. Finance Report

6.1 The financial report was circulated, noted and approved.

6.2 The phone costs were noted. It was agreed that the manager should investigate a better deal, particularly in regard to data.

7. Risk Register

7.1 The manager introduced the company risk register. A summary document describing the major risks facing Rediscover Peterhead, and the mitigation actions necessary to minimise them.

- 7.2 Members agreed with the content of the register and noted that it would be amended and presented on a quarterly basis.

8. Manager's Report

- 8.1 After discussion, it was agreed that the Seafood Festival, should have a fixed date, and that it should be 29 August 2020, as previously agreed. The board recognised that a virtual festival would have a more relaxed format.
- 8.2 There was a long discussion on Aberdeenshire Council's draft proposals for street and traffic management as the town centre re-opened. The nature of the public health emergency was recognised, but there was general concern that the proposals were inappropriate and would make it virtually impossible for town centre businesses to function effectively. Members noted that this would include businesses that had changed their operational model in response to the pandemic.
- 8.3 It was agreed to consult immediately with levy payers and to feed views back to the council as a matter of urgency.
- 8.4 Following a discussion on the best way to support levy payers in their purchase of PPE, it was agreed that the manager would circulate the options and seek board member feedback.

9. Any Other Business

- 9.1 Robert Emslie asked that the CCTV coverage of Queen Street be kept under review, including the need for an additional or relocated camera.

Meeting Closed 1100hrs